

Declaration of indispensability of employees
here: school facilities
from an incidence of 150 or higher per 100,000 inhabitants within the last seven
days
according to the publication of the Mecklenburg-Vorpommern State Office for
Health and Social Affairs
Updated: 17/02/2021

Details of the employee:

First name, surname
Address (street, house number, post code, town/city)

Field of work of the employee:

In one of the following areas critical to infrastructure:

Medical health and care sector:

- In particular hospitals, emergency services, resident doctors, dental practices, medical assistants
- Psycho-social psychotherapists, child and youth psychotherapists, emergency psycho-social care,
- Inpatient care facilities for the elderly, outpatient care services
- Midwives, healthcare professions
- Manufacture, testing and transport of medicines, medical product manufacturing, hygiene products or disinfectants
- Pharmacists and medical supply stores
- Emergency veterinary care

Others in the medical health and care sector:

- Health insurers
- Support areas of the medical health and care sector (e.g. cleaning, laundry, food supply and administration)

Public administration

- Core tasks of public administration and justice
- Police, armed forces, customs, fire brigade (professional fire brigade, specialty fire brigades and plant fire brigades), disaster control, constitutional protection
- Employment agency and job centre
- Employment, health and consumer protection authorities
- Road maintenance agencies and road operators
- Financial administration
- Universities and other academic institutions
- Government and parliament
- Judicial institutions, lawyers, notaries; judicial, disciplinary and deportation custody services

Schools, child and youth welfare, assistance for the disabled, crisis and conflict advice:

- Ensuring funding in schools, day-care centres, child day-care facilities, the necessary care in inpatient child and youth welfare facilities (e.g. help with upbringing) and facilities for persons with disabilities
- Necessary help and protection offers from child and youth welfare as well as help and protection offers for other persons in need of protection
- Pregnancy conflict counselling, counselling staff for the protection of women and children as well as social crisis intervention facilities

Food supply:

- Agriculture, food production and processing, food trade
- Fishing industry
- Chemists
- Food delivery and logistics

Public services of general interest:

- Authorities and organisations with security tasks
- Electricity, gas, water, district heating, fuel supply, sewage disposal, waste disposal
- Petrol stations
- Information technology and telecommunications (fault clearance and maintenance of networks and communication infrastructure)
- Finance and insurance (cash supply, payment transactions, lending, insurance services), tax advisors
- Local and long-distance public transport as well as goods transport, air and sea transport
- Mail and parcel delivery services
- Undertakers
- Security services for the critical infrastructure
- Cleaning services for the critical infrastructure

Media:

- In particular news and information media, as well as risk and crisis communication

Brief description of the type of work and its relevance to the critical infrastructure:

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Employer details:

First name, surname of the authorised signatory
Name of employer
Registered office/headquarters of the employer (street, house number, post code, town/city)

Declaration of indispensability:

I hereby confirm that the abovementioned employee works in a critical infrastructure and that the parent's presence at the workplace is essential for the functioning of the respective critical infrastructure (indispensability).

Period(s) of indispensability
Date, signature (and stamp, if applicable) of the employer

Information regarding data protection

Dear Employers,
Dear Parents,

I would like to inform you that personal data is collected at our school should this be necessary to make a decision on exceptions to the ban on visits in the form of emergency childcare at our school in accordance with Section 7d (3) of the Second Ordinance to Contain the Respiratory Disease COVID-19/Transmission of SARS-CoV-2 in Schools (2nd School Corona Ordinance). This measure is intended to hinder the infection and epidemiological spread of the SARS-CoV-2 virus in schools as much as possible. The data is used exclusively to make a decision on entitlement to emergency childcare in the school.

In this context, we process your personal data/the personal data of your employee. In order to do so, we have a duty to provide information according to Article 13 of the General Data Protection Regulation, which we hereby wish to fulfil.

1. **Controller responsible for the data processing**

The headteacher is responsible for processing your personal data, or the personal data of your employee, within the meaning of the General Data Protection Regulation. Should you have questions regarding data protection, please contact your headteacher.

2. **Purpose of data processing and legal basis**

Your personal data, or the personal data of your employee, is processed insofar as this is necessary to make a decision on exceptions to the ban on visits in the form of emergency childcare according to Section 7d (3) of the 2nd School Corona Ordinance for the federal state of Mecklenburg Vorpommern. The data is processed on the basis of Article 6 (1)(c) of the GDPR. In addition, we are subject to the German Data Protection Act, the State Data Protection Act Mecklenburg-Vorpommern and the regulation on the handling of personal data of pupils, legal guardians, teachers and other school staff of the state of Mecklenburg-Vorpommern (School Data Protection Regulation – SchulDSVO M-V).

3. **Categories of personal data**

In the context of data collection, the surname and first name of your employee, or the indispensable parent, as well as their address are collected. Furthermore, data on the type of professional activity of the respective legal guardian/parent as well as the name of the employer, surname and first name of the authorised signatory and the address of the employer (registered office/headquarters) are collected. This data serves as a unique data record reference and is used to check the requirements of the application for emergency childcare. Other personal data is not processed.

4. **Categories of recipients**

The personal data listed above is processed by the class teacher as well as the headteacher or secretary. Otherwise, your personal data will only be processed within the administration by persons who are entrusted with the implementation of administrative procedures or who will be entrusted in the context of appeal procedures, for example, in which your data is processed. These include, for example, the responsible school councils. Processing is only carried out on the basis of legal provisions and within the context of the respective responsibility.

5. **Storage period**

The scope of the entitlement to emergency childcare is noted and the form is then immediately destroyed.

6. **Right of access and other rights**

You also have the following rights in accordance with the General Data Protection Regulation:

- You may receive access to any data stored about you (Article 15 of the General Data Protection Regulation).
- If incorrect personal data has been processed, you have the right to rectification (Article 16 of the General Data Protection Regulation).
- If the legal requirements are met, you can request the erasure or restriction of processing and object to processing (Articles 17, 18 and 21 (1) of the General Data Protection Regulation).

7. **Right to lodge a complaint**

In accordance with Article 77 GDPR, you have the right to lodge a complaint with the

State Officer for Data Protection and Information Security
Werderstraße 74 A
19055 Schwerin

Kind regards,
Your Headteacher